**INSTRUCTIONAL STANDARDS AND PROCEDURES**

Agenda & Standards Worksheet

***Last Updated: October 22, 2020***

**AGENDA — October 23, 2020**

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| **Topic/Item** | **Lead/Subcommittee** | **Action** | **Deadline Report Back Date** |
| 1. **Welcome and Introductions** | Sue (Chair) |  |  |
| 2. **College Council Feedback**  None |  |  |  |
| 3. **ARC Liaison Report**    ARC Update | Chris/Jennifer | Update |  |
| 4. **New Items** |  |  |  |
| 5. **Old Items**  ISP 492 Multiple Degrees/Certificates of Completion  Study Away / Study Abroad  Committee Charter  DEI Plan Timeline  Student Participation  Communication Strategy | Chris  Sue  Sue  Sue  Sue  Sue | Update  Update  Review/Update  Update  Discussion  Discussion |  |

**Committees Standards Review With Progress Status:**

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| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| N/A | Study Away/ Study Abroad | Sue |  | Nov 13, 2020 | Ryan and Tory will develop a faculty survey (report Nov 13). Sue will meet Sue Mach for GLC update (report Oct. 23). |
| N/A | Human Subjects | Sue | Sharon Furno, Tory Blackwell, Patty DeTurk. | TBD | Sue will schedule meeting with Lisa Nguyen. |
| N/A | ISP 281 Grade Dispute Process  ISP 281P Grade Dispute Process Procedure |  | Taylor Donnelly | TBD | David Plotkin met with PTF Association leaders to discuss concerns. Once the MOU is finalized, Leslie Ormandy and Jennifer Nickell will join us to review this policy. |
| N/A | ISP 170 Textbook and Instructional Materials Adoption Standard | Sue |  | Nov 13, 2020 (tentatively scheduled) | Sue will gather group to discuss the status around OERs. |
| Feb 20, 2015 | ISP 492 Multiple Degrees/Certificates of Completion |  | Chris S., Jennifer A. | Oct 23, 2020 | Chris will check in with Sara Steidl and report back. |
| Feb 20, 2015 | ISP 280 Grading | Jen A. | Taylor Donnelly | TBD | Further clarification. Policy will be revised/shared with Faculty Senate, PTF Association and ready for College Council. |
| Oct. 12, 2018 | ISP 191 Administrative Withdrawal  ISP 191P Administrative Withdrawal Procedure | Jen A. | Taylor Donnelly | TBD | Further clarification. Policy will be revised/shared with Faculty Senate, PTF Association and ready for College Council. |

**In Discussion/Work Ideas**

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| Committee Charter—Defining conditions for bringing forth new standards |

*Remaining Standards--in approval date order:*

Feb 20, 2015 ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List)

Feb 20, 2015 ISP 492 Multiple Degrees/Certificates of Completion

Feb 20, 2015 ISP 280 Grading

Feb 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Oct 14, 2016 ISP 370 Advanced College Credit

Oct 28, 2016 ISP 161 Course Creations, Edits, Inactivation, and Reactivation

Oct 28, 2016 ISP 180 Continuing Education Units (CEUs)

Oct 28, 2016 ISP 162 Program Creation and Approval

Feb 23, 2018 ISP 190 Academic Dishonesty

Feb 23, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

May 25, 2018 ISP 390 Work-Based Learning (Cooperative Work Experience)

Oct. 12, 2018 ISP 191 Administrative Withdrawal

Oct. 12, 2018 ISP 491 Residency Requirement for Graduation

Oct. 12, 2018 ISP 150 Online Courses

Feb. 08, 2019 ISP 371 Advanced Placement

Feb. 08, 2019 ISP 372 International Baccalaureate

Mar. 08, 2019 ISP 181 Related Instruction

May 10, 2019 ISP 164 Class Meeting Cancellation

May 10, 2019 ISP 270 Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 270P Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 380 Acceptance of Credit

May 10, 2019 ISP 392 Contractual Relationships with Organizations Not Regionally Accredited

May 10, 2019 ISP 392A Contractual Relationships with Organizations Not Regionally Accredited

Oct. 25, 2019 ISP 373 College Level Examination Program (CLEP)